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## 1. Accessing VSware

*Please be aware that VS Ware works considerably better if you use Google Chrome as your browser rather than Internet Explorer.*

### You can log into VS Ware by two ways:

- I. Visit the school's website [www.rosmini.ie](http://www.rosmini.ie). On the home page click on the VS Ware logo. This link brings you to the VS Ware landing page for the college.
- II. You can type this address directly into the web browser - [www.rosmini.vsware.ie](http://www.rosmini.vsware.ie) and this will bring you directly to the VS Ware landing page for the college.

### Use your unique username and password to log in.



# A QUICK GUIDE TO VSWARE ~ PARENT'S VIEW

## 2. Timetable

Using the “Timetable” tab on the left hand side of the screen, you will be able to view your child’s subjects, rooms and teachers’ names. A red line appears across the page showing the current time.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:00	Mathematics Mr. McKeon 5 MATHS A (DWR)	Design & Communication Graphics R99 P. Rodgers SS0	Enterprise Education R12 P. Rodgers SA	Physics A R42 P. Rodgers SS0	Physics A R42 P. Rodgers SS0
10:00	Design & Communication Graphics R99 P. Rodgers SS0	Physical Education R50 P. Rodgers SA	Design & Communication Graphics R99 P. Rodgers SS0	French R30 M. Harvey SS0	Physics A R42 P. Rodgers SS0
11:00	Physics A R42 P. Rodgers SS0	Physics A R42 P. Rodgers SS0	Mathematics Mr. McKeon 5 MATHS A (DWR)	Mathematics Mr. McKeon 5 MATHS A (DWR)	Mathematics Mr. McKeon 5 MATHS A (DWR)

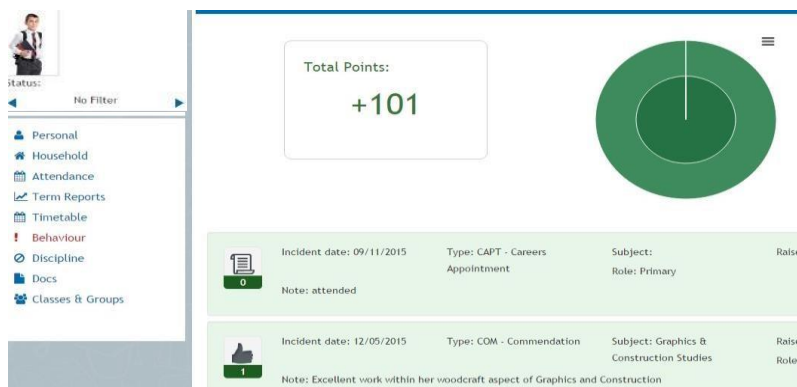
## 3. Personal Information

Using the “Personal” tab you are able to view information held by the school. You are unable to edit this information but should any details need to be updated, please contact the school office on 0860122104.

Personal Information									
Name	Conor Barry	Birth cert. Name		Birth Date	08/09/2013	Gender	Male		
Medical Card		Traveller Heritage	No	Language Support Applicant	No	Boarder Indicator			
Vsware Id	188567	Department Pupil Id	123456789	PPS	9874563P	School MS ID	13-999	Other Id	
Exam Number		Locker Number							
Date of entry	01/09/2010	Irish exemption		Country of Birth	IRELAND	Religion		Class Group	5.1 (A)
Date of Exemption		Nationality							
Previous school type		Previous school Roll No.	14717B	Exam Entrant	No	Exams Repeat	No	LCVP	Yes
Repeat Exemption		Left Early	No	Students Mobile					
Mothers Maiden Name	Woods	Previous School Name	RATHGAR N S	New Entrant	No	Repeating Year	No	Repeat Exemption Date	

## 4. Behaviour

You can view your child’s behaviour records using the behaviour tab. The information here highlights both positive (green) and negative (red) behaviour.

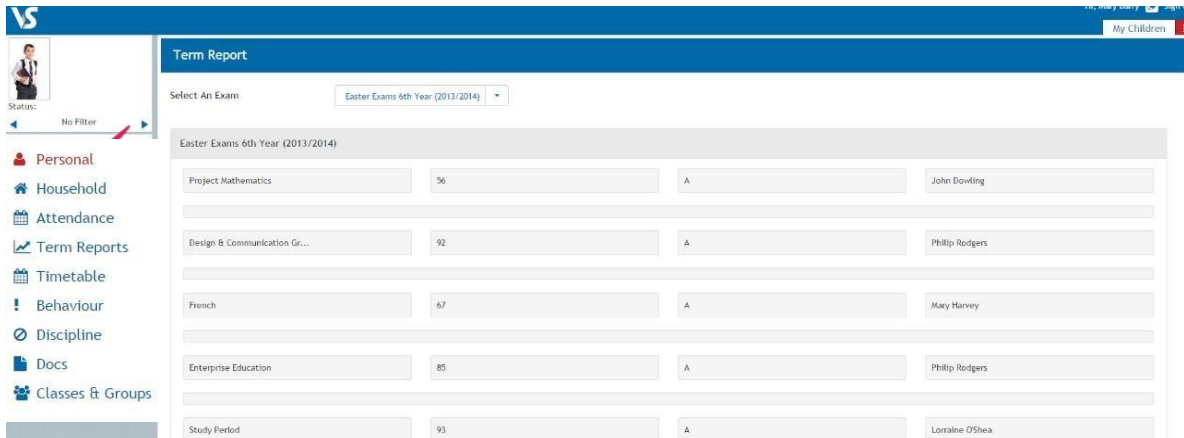


# A QUICK GUIDE TO VSWARE ~ PARENT'S VIEW

## 5. Exam Results / Term Reports

Using the “Term Report” you can view exam results. You can select the exam set you are interested in from the drop down menu. Please note the letter after the grade denotes the level your child is taking.

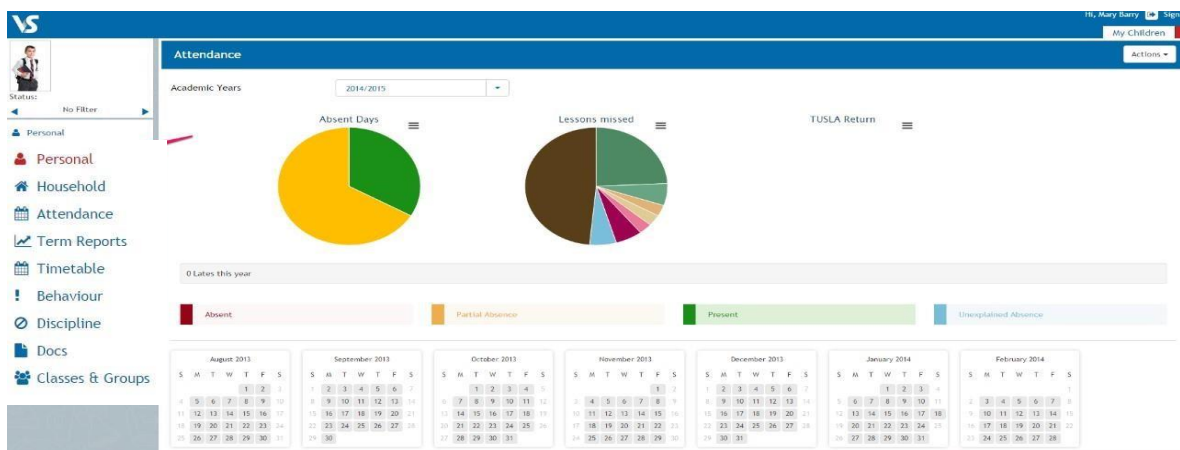
- **A** is Ardleibhéal (Higher Level)
- **G** is Gnáthleibhéal (Ordinary Level)
- **B** is Bonnleibhéal (Foundation Level)
  - **X** is for Common Level



Subject	Score	Grade	Teacher
Project Mathematics	56	A	John Dowling
Design & Communication Gr...	92	A	Phillip Rodgers
French	67	A	Mary Harvey
Enterprise Education	85	A	Phillip Rodgers
Study Period	93	A	Lorraine O'Shea

## 6. Attendance

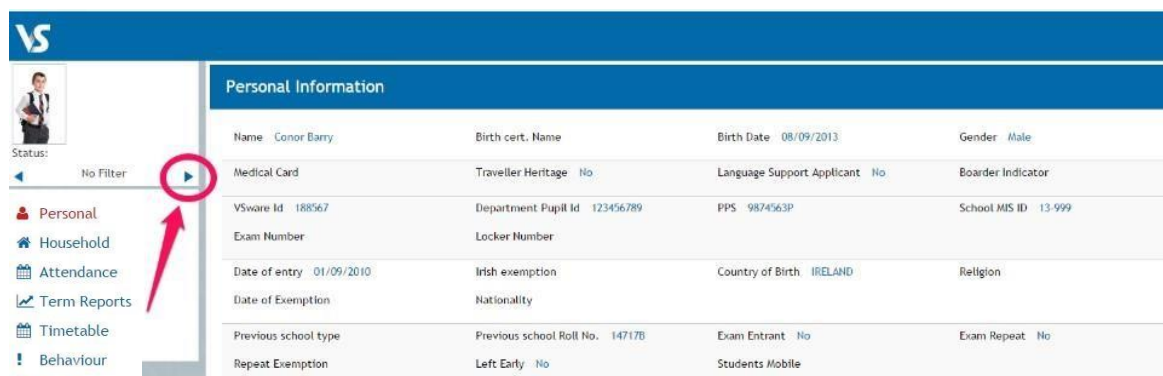
In the “Attendance” section, you can view a breakdown, by class, of attendance. Days when your child has been absent for the whole day will appear in red. Twenty days of unexplained absences will be reported to TUSLA. (Two half days missed, counts as a full day) Partial absences will appear as yellow and the date appears green if all classes on that particular day have been attended. If you click on the calendar day, you will get a class by class attendance analysis of the day. Lessons missed are also detailed, giving a percentage of classes missed by subject.



## A QUICK GUIDE TO VSWARE ~ PARENT'S VIEW

### 7. Changing to a Different Sibling

You can view all your children's details under the same login. To switch between profiles click the arrow as indicated in the screen shot below.



The screenshot shows the VSware Parent's View interface. On the left is a navigation menu with options: Personal, Household, Attendance, Term Reports, Timetable, and Behaviour. The main area displays 'Personal Information' for a child named Conor Barry. A red circle highlights a right-pointing arrow next to the 'No Filter' status, and a red arrow points to it from the left.

Personal Information							
Name	Conor Barry	Birth cert. Name	Birth Date	08/09/2013	Gender	Male	
Medical Card		Traveller Heritage	No	Language Support Applicant	No	Boarder Indicator	
Vsware Id	188567	Department Pupil Id	123456789	PPS	9874563P	School MIS ID	13-999
Exam Number		Locker Number					
Date of entry	01/09/2010	Irish exemption		Country of Birth	IRELAND	Religion	
Date of Exemption		Nationality					
Previous school type		Previous school Roll No.	14717B	Exam Entrant	No	Exam Repeat	No
Repeat Exemption		Left Early	No	Students Mobile			

### 8. Signing Out

It is advisable to sign out of VS Ware when you are finished, to do this click the sign out icon on the top right of the screen.



The screenshot shows the VSware Parent's View interface. In the top right corner, the user is logged in as 'Hi, Mary Barry' and there is a 'Sign Out' icon. A red arrow points to this icon.

Personal Information								
Name	Conor Barry	Birth cert. Name	Birth Date	08/09/2013	Gender	Male		
Medical Card		Traveller Heritage	No	Language Support Applicant	No	Boarder Indicator		
Vsware Id	188567	Department Pupil Id	123456789	PPS	9874563P	School MIS ID	13-999	Other Id
Exam Number		Locker Number						
Date of entry	01/09/2010	Irish exemption		Country of Birth	IRELAND	Religion	Class Group	5.1 (A)

### 9. General Notes

- It is not advisable to set your device to remember your password for security reasons.
- We strongly encourage you to store your username and password in a safe place.
- If you misplace your username and password, the office will issue new details to parents/guardians.