**APPLICATION FOR TEACHING POSITION**

**Teaching Post/s Applied for:**

|  |  |
| --- | --- |
|  | **Teacher Post Title(s)** |
|  |  |

**Have you previously applied for a position at Rosmini Community School?**

**Yes  No  If Yes, state Year of application: \_\_\_\_\_\_\_\_**

**Were you shortlisted and interviewed? Yes  No **

**A. APPLICANT DETAILS**

|  |  |
| --- | --- |
| **TEACHER REGISTRATION NUMBER:** |  |
| **DATE OF REGISTRATION:** |  |

Have you been vetted via the Garda Central Vetting Unit: **Yes  No **

If yes, state when**: Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| Title | Surname | First Name |
|  |  |  |
| **Contact Details:** | | |
| Home Address: | | Correspondence Address  *(if different)* |
| Home Tel.: | Work Tel.: | Mobile: |
| Email Address: | | |
| Are there any restrictions regarding your employment? (if you answer yes, please provided details on a page titled “Other Information”) | | |
| Do you require a work permit? | | |
| Present Position/Job Title: | | |
| Employer/Address: | | |
| How much notice do you need to give your current employer? | | |

**B. EDUCATIONAL DETAILS**

**QUALIFICATIONS**

***Second Level Education***

|  |  |  |
| --- | --- | --- |
| Leaving Cert/equivalent  Year: \_\_\_\_\_\_\_\_\_\_ | School(s) Attended: | |
| Subject | Grade | Hons/Ord |
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***Primary Degree***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| University/Institute/College: | | | | |
| Degree Title |  | | | |
| Award/Grade  (Hons/Pass) | | Year of Entry: | | Year Qualified |
| 1st Year Subjects: | | | Final Year Subjects | |
|  | | |  | |
|  | | |  | |
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|  | | |  | |

***H.D.E. / PGCE / Equivalent***

|  |  |
| --- | --- |
| Awarding Body: | |
| Year of Entry: | Year of Award/Grade |

***Postgraduate Qualifications***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| University/Institute/College: | | | | |
| Degree Title |  | | | |
| Award/Grade  (Hons/Pass) | | Year of Entry: | | Year Qualified |
| **1st Year Subjects:** | | | **Final Year Subjects** | |
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***Other qualifications:***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| University/Institute/College: | | | | |
| Degree Title |  | | | |
| Award/Grade  (Hons/Pass) | | Year of Entry: | | Year Qualified |
| **1st Year Subjects:** | | | **Final Year Subjects** | |
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**In-service Courses/Training**

*(List any in-service courses/training you have received).*

|  |  |  |
| --- | --- | --- |
| ***In-service Training Course*** | ***Length of Course*** | ***Year*** |
|  |  |  |
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**C. EMPLOYMENT RECORD**

**Teaching Experience**

***please begin with your present, or more recent employment:***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NAME & ADDRESS OF SCHOOL | Date | | CONTRACT TYPE  PWT/TWT/ PRPT/ Part-time | If Pro-rata part-time-Timetabled hrs per week | Subjects  Taught | Level |
| From | To |
|  |  |  |  |  |  |  |
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**Non Teaching Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| Dates  (From/To) | Name & Address of Employer | Position Held | Summary of Main Duties |
|  |  |  |  |
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**D. SUPPORTING STATEMENT**

This section is for you to provide a summary of your teaching experience (teaching profile) – your approach to teaching and any extra curricular activities you have organised and are willing to promote.

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| --- |
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***Additional information***

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| --- |
|  |

**E. REFERENCES**

Please provide **two recently written professional references** with this application form. One should be from your current or most recent employer.

Please note: your referees may be contacted without further communication with you and prior to selection interview if shortlisted for interview.

|  |  |
| --- | --- |
| **Name**: | Full Address: |
| Position/Job title: |
| Tel/Mobile: | Email |
| **Name**: | Full Address: |
| Position/Job title: |
| Tel/Mobile: | Email: |

**F DECLARATION AND SIGNATURE**

* Please sign the form below, certifying that all information you have provided is accurate.
* The school may wish to check any of the details you have provided
* Providing incorrect information or deliberately concealing any relevant facts may result in disqualification from the selection process or, where discovery is made after an appointment, in summary dismissal.

I declare that the information supplied in this application is accurate and true.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Completed applications forms should be sent to

***The Secretary, Board of Management, Rosmini Community School, C/O All Hallows College, Grace Park Rd., Drumcondra. Dublin 9 by 12 noon on 30th May 2023***

**PLEASE NOTE:** If you are awaiting confirmation of registration with the Teaching Council, please insert “Pending” in the Teacher Registration Number section of this application form. Any offer of employment will be conditional on registration with the Teaching Council and Garda E-Vetting.

**CHECKLIST: Have you included (please tick)?**

Two recent Professional References

Teaching Council Registration Certificate stating recognised subjects

Evidence of Garda E-Vetting